

**Penobscot County Commissioners' Workshop Minutes, March 14, 2023
9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall**

#2425

Roll Call -

Commission Chair Cushing opened the meeting at 9:08 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

Pledge of Allegiance – Finance Director Gary Bragdon

IT/Technology Upgrades –

Director Doug Butler discussed the proposals received for audio & visual upgrades to the Commissioners Room. Currently Doug is working with the vendor to fine tune the proposal to better understand all the dynamics taking place. Commissioners requested speakers for their place settings so they can hear better. Doug will continue to work with the vendor and Scott to finalize the proposal and quote.

Doug also updated the Commissioners that the network upgrades in the basement of the County Courthouse will be done tomorrow.

HR-

Michelle and Jen presented and reviewed the goals and direction of HR for 2023-2024. Commissioners reviewed the projects completed to date (2021-2023), short term goals and objectives for 2023 and long term 2024. Projects were separated by employee benefits, employee resources & administrative and policy.

Finance-

Administrator Adkins & Finance Director Gary Bragdon updated the Commissioners on the following:

- Cash Flow/Tan need & preparation
- 2020 & 2021 Audit update
- Funds 3 & 5- most of the pre-audit work is complete
- TRIO/Web- Dept's have the play version now and Scott is hopeful that we will go "live" within the next month.

Opioid Settlement

Commissioner Cushing presented a spreadsheet that he pulled from the Maine AG website showing the potential structure to payment county for the 3 cases that were settled (Mallinkrodt, J & J/Jansen, Distributors). Commissioners are looking for how the funds can be spent, any restrictions and how we best to track. Administrator Adkins will reach out and request Ms. Sacks to attend an upcoming Commissioners Meeting. Authorize Administrator to sign letter showing Penobscot County agrees to terms of Walmart/Walgreen/CVS settlement

Spirit of America-

Commissioners discussed the process with Spirit of America awards in the past and provided an overview to Commissioner Marshall. Bruce Flaherty desires to see an ongoing recognition by the Counties publicly to honor the recipients.

Administration

Administrator Adkins presented Commissioners with the letters of support for Congressman Mike Michaud to submit to Sen Collins regarding the Millinocket application for CDS funding. Commissioner Marshall commented that another letter would need to be drafted for East Millinocket Fire Dept.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:22 AM under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Marshall seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, and Treasurer Mower. Session ended at 11:25 AM.

Commissioner Marshall moved to adjourn the meeting at 11:27 AM with no further business on the agenda. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner